

Confidentiality for Dental Temporaries Temporary Employees

I understand as an employee of Dental Temporaries in order to perform my duties in dental offices that are clients of Dental Temporaries I may require confidential information of the client and their patients. Some of this information is made confidential by law under the federal Health Insurance Portability and Accountability Act. All confidential information in any form-written, electronic, overheard conversation or observation. Only information I may access in that which is required in order to perform my duties.

I will not disclose any confidential information obtained to any person except as permitted by the clients office policy.

I will protect the confidentiality of all confidential information, PHI, while at the dental office and after leaving the dental office. All information is to remain the property of the dental office and to be taken by me upon leaving.

Any violation of this, I may be subject to legal action and termination of my employment with Dental Temporaries. In addition, criminal and civil penalties could be charged.

I have read and agree with the above terms.

Name: _____

Sign: _____ Date: _____